

# BUSINESS, CERTIFICATE

## HOW TO GET IN

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The Certificate in Business (CIB) is for **non-business students only**. An application is required to be accepted into the CIB Program. Not all students are admitted, so it is important to make your application as strong as possible. There are no specific courses that must be taken before applying. If a student chooses to take CIB courses before being admitted, the courses will fulfill requirements after admission.

### ELIGIBILITY

To be eligible to apply, students must meet the following requirements:

- 24 degree credits completed at time of application (sophomore standing)
- 12 GPA credits (transfer students must complete a minimum of 12 credits at UW–Madison)
- 3.00 minimum cumulative GPA (This GPA does not guarantee admission to the CIB)
- Grades and GPAs from transfer coursework do not count toward CIB admission
- Currently enrolled UW–Madison student
- Undergraduate, degree-seeking student (non-business)

### APPLICATION

The application (<https://apps.wsb.wisc.edu/undergrad/certificate/application/closed.aspx>) is available the first Friday of the fall semester and due the fourth Friday of the fall semester. Students must complete the application in one sitting.

**The certificate in business application requires an essay on behalf of the applicant.**

Admission decisions are based primarily on cumulative UW–Madison GPA and fit for the program as evidenced through the applicant's essay. All admission decisions are final and there is no appeal process for denied students.

Admitted students will be charged a \$150 tuition differential until degree completion/graduation. The tuition differential provides CIB students access to all School of Business resources, including career coaches and academic advisors within the Undergraduate Program.