

# ACTUARIAL SCIENCE, CAPSTONE CERTIFICATE

## HOW TO GET IN

### ADMISSION

Applicants must possess a baccalaureate degree in a discipline other than actuarial science. Applications are accepted for both fall and spring semesters. All application materials must be received by the deadline (<https://business.wisc.edu/graduate/actuarial-science-capstone/#admissions>) posted on the program website.

NOTE: The Capstone Certificate coursework requires that students have background in mathematical probability. Applicants who do not have this background are encouraged to apply and will be expected to study mathematical probability within the first semester of the program.

### APPLICATION STEPS

A complete application includes the following information:

1. An online application for admission (<http://continuingstudies.wisc.edu/advising/apply.htm>) as a University Special student, selecting UNCS Capstone Certificate and the program: Actuarial Science
2. The following program-specific application materials can be submitted electronically to [jodi.wortsman@wisc.edu](mailto:jodi.wortsman@wisc.edu) or by US Mail to the Wisconsin School of Business, Attn: Capstone Program Coordinator, Risk and Insurance Department, 5252 Grainger Hall, 975 University Avenue, Madison, WI 53706:
  - Resume or curriculum vitae
  - Transcripts from all universities attended
  - A personal statement that describes your interest in actuarial science, what you would like to do after completion of the Capstone Certificate Program and how the program will help you reach your goals
  - 2 letters of reference from previous or current supervisors and/or instructors (optional)
  - TOEFL scores, if applicable

See the capstone program website (<https://business.wisc.edu/graduate/actuarial-science-capstone/#about>) for more information.

### ENROLLMENT

Once admitted, candidates will receive a formal letter of admission to UW–Madison from Adult Career and Special Student Services along with enrollment instructions and information about tuition and deadlines. The capstone certificate coordinator also will send specific information pertaining to enrollment in and completion of the capstone program.

Additional detail is provided on the ACSSS enrollment page (<https://acsss.wisc.edu/enrollment/>).