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# FRESHWATER AND MARINE SCIENCE, PHD

## POLICIES

## **GRADUATE SCHOOL POLICIES**

The Graduate School's Academic Policies and Procedures (https:// grad.wisc.edu/acadpolicy/) provide essential information regarding general university policies. Program authority to set degree policies beyond the minimum required by the Graduate School lies with the degree program faculty. Policies set by the academic degree program can be found below.

# MAJOR-SPECIFIC POLICIES

## PRIOR COURSEWORK

#### **Graduate Credits Earned at Other Institutions**

With program approval, students may be allowed to transfer up to 19 credits of graduate coursework from other institutions. Coursework earned ten years or more prior to admission to a doctoral degree is not allowed to satisfy requirements.

## Undergraduate Credits Earned at Other Institutions or UW-Madison

No undergraduate coursework is allowed to transfer.

#### Credits Earned as a Professional Student at UW-Madison (Law, Medicine, Pharmacy, and Veterinary careers)

Refer to the Graduate School: Transfer Credits for Prior Coursework (https://policy.wisc.edu/library/UW-1216/) policy.

#### Credits Earned as a University Special Student at UW– Madison

With program approval, students may be allowed to transfer up to 15 credits taken as a UW–Madison University Special student. Coursework earned ten years or more prior to admission to a doctoral degree is not allowed to satisfy requirements.

## PROBATION

A semester GPA below 3.000 will result in the student being placed on academic probation. If a semester GPA of 3.000 is not attained during the subsequent semester of enrollment the student may be dismissed from the program or allowed to continue for one additional semester based on advisor appeal to the Graduate School.

## ADVISOR / COMMITTEE

All incoming students are assigned an advisor. Students are expected to meet with their advisor on a regular basis.

## **CREDITS PER TERM ALLOWED**

15 credits

## TIME LIMITS

A candidate for a doctoral degree who fails to take the final oral examination and deposit the dissertation within five years after passing

the preliminary examination may be required to take another preliminary examination and to be admitted to candidacy a second time.

## **GRIEVANCES AND APPEALS**

These resources may be helpful in addressing your concerns:

- Bias or Hate Reporting (https://doso.students.wisc.edu/bias-or-hate-reporting/)
- Graduate Assistantship Policies and Procedures (https://hr.wisc.edu/ policies/gapp/#grievance-procedure)
- Hostile and Intimidating Behavior Policies and Procedures (https:// hr.wisc.edu/hib/)
  - Office of the Provost for Faculty and Staff Affairs (https:// facstaff.provost.wisc.edu/)
- Dean of Students Office (https://doso.students.wisc.edu/) (for all students to seek grievance assistance and support)
- Employee Assistance (http://www.eao.wisc.edu/) (for personal counseling and workplace consultation around communication and conflict involving graduate assistants and other employees, post-doctoral students, faculty and staff)
- Employee Disability Resource Office (https:// employeedisabilities.wisc.edu/) (for qualified employees or applicants with disabilities to have equal employment opportunities)
- Graduate School (https://grad.wisc.edu/) (for informal advice at any level of review and for official appeals of program/departmental or school/college grievance decisions)
- Office of Compliance (https://compliance.wisc.edu/) (for class harassment and discrimination, including sexual harassment and sexual violence)
- Office of Student Conduct and Community Standards (https:// conduct.students.wisc.edu/) (for conflicts involving students)
- Ombuds Office for Faculty and Staff (http://www.ombuds.wisc.edu/) (for employed graduate students and post-docs, as well as faculty and staff)
- Title IX (https://compliance.wisc.edu/titleix/) (for concerns about discrimination)

Students should contact the department chair or program director with questions about grievances. They may also contact the L&S Academic Divisional Associate Deans, the L&S Associate Dean for Teaching and Learning Administration, or the L&S Director of Human Resources.

## OTHER

Graduate students in the Freshwater and Marine Science program are typically supported through research assistantships, teaching assistantships, fellowships, and special grants. Students are encouraged to seek outside funding and should talk with prospective faculty members regarding funding options.